

REPORT REQUEST FORM

DATE REQUIRED: *[date]*

[*SUPREME/DISTRICT/ENVIRONMENT RESOURCES AND DEVELOPMENT/MAGISTRATES/YOUTH*] Select one
 COURT OF SOUTH AUSTRALIA
 CRIMINAL JURISDICTION

[FULL NAME]
 Informant/R

v

[FULL NAME]
 Defendant/Youth

To			
Address	Street Address (including unit or level number and name of property if required)		
	City/town/suburb	State	Postcode
	Email address		
Type of Report	[<i>Type of report sought</i>] Name of report		
Court	[<i>Supreme/District/Magistrates/Environment Resources and Development/Youth</i>] Court of South Australia Court ordering report		
Sitting At	Location of court		
Registry Address	Registry Address		
	City/town/suburb	State	Postcode
Contact Details	Phone number	Fax number	
Court File Number	Court file number		
Presiding Officer	Name of Presiding Officer		
Prosecuting Authority	Prosecuting Authority		

[Defendant/Youth] Particulars			
[Defendant/Youth]	Full Name		
Address	Street Address (including unit or level number and name of property if required)		
	City/town/suburb	State	Postcode
Date of Birth/Licence No	Date of Birth		Driver's Licence no
	Phone Details		Another number
In Custody	Type (eg. Home; work; mobile) - Number		
	Yes/No		
Offence(s) Charged	Offence(s) Charged		

Legal Representative Particulars			
Name of law firm / solicitor If any	Law Firm		Responsible Solicitor
	Address for service		
	Street Address (including unit or level number and name of property if required)		
	City/town/suburb	State	Postcode
	Email address		Country
Phone Details	Type (eg. home; work; mobile) - Number		

Report Particulars	
Date Report Ordered	Date
Date Report Required	Date
Report to be Provided	Written/Orally
Other Reports Ordered	List
Next Hearing Date	Date and time
Address to be Reported On	Residential Address
Contact Person	Contact Person Name
	Contact Person Phone Number

Special Aspects to be Reported on [enter free text special aspects here]
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IMPORTANT NOTICE

Please forward the completed report to the Registry of the [*Jurisdiction of Court Ordering Report*] at [*Sitting Location of Court Ordering Report*].

REPORTS SHOULD BE FORWARDED IN TIME TO REACH THE COURT NOT LESS THAN TWO WORKING DAYS PRIOR TO THE DATE REPORT REQUIRED BY.